

**GRAND LEDGE CITY COUNCIL  
200 E. JEFFERSON ST.  
GRAND LEDGE MI 48837  
(517) 627-2149**

**CITY COUNCIL MINUTES – REGULAR MEETING  
MONDAY, 09 JUNE 2008  
7:30 P.M.  
COUNCIL CHAMBERS, CITY HALL  
200 E. JEFFERSON ST.**

- I. ROLL CALL OF COUNCIL** – Mayor Kalmin Smith; Mayor Pro-Tem Keith Mulder, and Council members Jon Bonofiglio, Tom Burris, Mike Coll and Lisa Reed  
– Council member Don Willems was absent  
**OTHERS PRESENT** – Jon Bayless, City Administrator; Gregory Newman, City Clerk; J. Richard Robinson, City Attorney; Larry LaHaie, Public Service Director; Susan Stachowiak, Zoning Administrator

**II. PLEDGE OF ALLEGIANCE**

Mayor Smith led those in attendance in the Pledge of Allegiance and presented a \$3,500.00 check, which he received for winning Lansing Mayor Virg Bernero's "Mayor's Winter Warm-Up Challenge" this past winter, to the Grand Ledge Opera House Authority toward the Riverwalk Project.

**III. AUDIENCE PARTICIPATION**

**IV. APPROVAL OF CONSENT AGENDA**

- A. Motion (from staff)** – To approve the Monday, 09 June 2008 City Council consent agenda as follows:

- i. Financial transactions and bills.
- ii. Tuesday, 27 May 2008 regular City Council minutes.

COUNCIL MEMBER BONOFIGLIO MOVED, COUNCIL MEMBER BURRIS SECONDED, TO APPROVE THE MONDAY, 09 JUNE 2008 CITY COUNCIL CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

**V. APPROVAL OF REGULAR AGENDA**

- A. Motion** – To approve the Monday, 09 June 2008 regular City Council agenda.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER BURRIS SECONDED, TO APPROVE THE MONDAY, 09 JUNE 2008 REGULAR CITY COUNCIL AGENDA. MOTION CARRIED UNANIMOUSLY.

**VI. STATE REVOLVING FUND PUBLIC HEARING**

Jon Bayless, City Administrator, explained the public hearing on the evaluation study required by the Michigan Department of Environmental Quality to develop a Final Project Plan for Wastewater System Improvements.

MAYOR SMITH OPENED THE STATE REVOLVING FUND PUBLIC HEARING, AT 7:35 P.M.

Jeff Brown, Fishbeck, Thompson, Carr & Huber, Inc., explained the Michigan Department of Environmental Quality requirement to hold a public hearing on the evaluation study, reviewed the study process and results, and reported on the private property issues with inflow and infiltration, the recommended collection system improvements and retention basin construction portions of the Final Project Plan for Wastewater System Improvements, and the environmental impact of the program.

Jack Rafter, Fishbeck, Thompson, Carr & Huber, Inc., explained the recommended wastewater treatment plant improvements of the Final Project Plan for Wastewater System Improvements, the environmental impact of the program, the project time-line and the user fee impact.

The City Council discussed the sewer interceptor, the retention basin, the private property reimbursement amount, the bid time-line and the implementation of the increased user fees.

Don Cooley, Oneida Township Supervisor, asked if the Final Project Plan for Wastewater System Improvements will increase capacity and allow service to Oneida Township.

Jeff Brown, Fishbeck, Thompson, Carr & Huber, Inc., explained the evaluation study was based on the service district.

MAYOR SMITH CLOSED THE STATE REVOLVING FUND PUBLIC HEARING, AT 8:03 P.M.

**VII. COMMITTEE AND BOARD REPORTS**

**A. Grand Ledge Area Emergency Services Authority**

Council member Burris reported the Grand Ledge Area Emergency Services Authority personnel responded to approximately 130 calls over the past weekend and warned about the dangers of down power lines.

**B. City Council Special Committee to Study Short-Term Parking**

Council member Coll reported the City Council Special Committee to Study Short-Term Parking will meet on 11 June 2008.

**VIII. STAFF REPORTS**

**A. City Administrator**

Jon Bayless, City Administrator, presented the miscellaneous accounts and departments in the Annual Budget for the Fiscal Year Ending 30 June 2009.

The City Council discussed the Local Development Finance Authority debt.

**B. Public Service Director**

Larry LaHaie, Public Service Director, reported on the past weekend's storm damage and clean up activities.

The City Council discussed the Grand Ledge / Oneida Recycling Center's hours.

**IX. UNFINISHED BUSINESS**

**A. Public Hearing** – On an ordinance amending the Official Zoning Map referred to in Article IV, §220-6 of the Grand Ledge City Code (introduced 12 May 2008).

Susan Stachowiak, Zoning Administrator, explained the Planning Commission's recommendation to rezone the recently annexed property east of Charlevoix Dr. from AG, Agricultural District to B-1, Highway Service District and R-HD, Multiple Family Residential District.

MAYOR SMITH OPENED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP REFERRED TO IN ARTICLE IV, §220-6 OF THE GRAND LEDGE CITY CODE, AT 8:35 P.M.

No public comment.

MAYOR SMITH CLOSED THE PUBLIC HEARING ON AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP REFERRED TO IN ARTICLE IV, §220-6 OF THE GRAND LEDGE CITY CODE, AT 8:35 P.M.

**X. NEW BUSINESS**

**A. Ordinance (Introduction)** – Introduce and set a Public Hearing for Monday, 14 July 2008 on an ordinance amending the Grand Ledge City Code Chapter 167, Article I, §167-3C, to prohibit infiltration and inflow of various waters into the sanitary sewer system; creating a new §167-4.1, "Power and Authority of Inspectors"; and amending Chapter 210, Article I, §210-6 relating to responsibility of potable water users.

COUNCIL MEMBER BONOFILIO MOVED, COUNCIL MEMBER REED SECONDED, TO INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 14 JULY 2008 ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 167, ARTICLE I, §167-3C, TO PROHIBIT INFILTRATION AND INFLOW OF VARIOUS WATERS INTO THE SANITARY SEWER SYSTEM; CREATING A NEW §167-4.1, "POWER AND AUTHORITY OF INSPECTORS"; AND AMENDING CHAPTER 210, ARTICLE I, §210-6 RELATING TO RESPONSIBILITY OF POTABLE WATER USERS.

J. Richard Robinson, City Attorney, explained the Michigan Department of Environmental Quality requires these changes to the City Code to establish the authority to implement the Final Project Plan for Wastewater System Improvements created by the evaluation study funded by the State Revolving Fund Loan.

MOTION TO INTRODUCE AND SET A PUBLIC HEARING FOR MONDAY, 14 JULY 2008 ON AN ORDINANCE AMENDING THE GRAND LEDGE CITY CODE CHAPTER 167, ARTICLE I,

§167-3C, TO PROHIBIT INFILTRATION AND INFLOW OF VARIOUS WATERS INTO THE SANITARY SEWER SYSTEM; CREATING A NEW §167-4.1, "POWER AND AUTHORITY OF INSPECTORS"; AND AMENDING CHAPTER 210, ARTICLE I, §210-6 RELATING TO RESPONSIBILITY OF POTABLE WATER USERS, CARRIED UNANIMOUSLY.

- B. Resolution #35 of 2008 (recommended by the City Council Finance Committee)** – Adopting the Annual Budget and Appropriations Measure for the Downtown Development Authority for the Fiscal Year Ending 30 June 2009.

COUNCIL MEMBER REED MOVED, COUNCIL MEMBER BURRIS SECONDED, TO ADOPT RESOLUTION #35 OF 2008, ADOPTING THE ANNUAL BUDGET AND APPROPRIATIONS MEASURE FOR THE DOWNTOWN DEVELOPMENT AUTHORITY FOR THE FISCAL YEAR ENDING 30 JUNE 2009. MOTION CARRIED UNANIMOUSLY.

- C. Resolution #36 of 2008 (recommended by the City Council Finance Committee)** – Adopting the Annual Budget and Appropriations Measure for the Local Development Finance Authority for the Fiscal Year Ending 30 June 2009.

COUNCIL MEMBER COLL MOVED, COUNCIL MEMBER BURRIS SECONDED, TO ADOPT RESOLUTION #36 OF 2008, ADOPTING THE ANNUAL BUDGET AND APPROPRIATIONS MEASURE FOR THE LOCAL DEVELOPMENT FINANCE AUTHORITY FOR THE FISCAL YEAR ENDING 30 JUNE 2009. MOTION CARRIED UNANIMOUSLY.

- D. Resolution #37 of 2008 (recommended by the City Council Finance Committee)** – Adopting the Annual Budget and Appropriations Measure for the Fiscal Year Ending 30 June 2009 and the Tax Levy and Rates.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER COLL SECONDED, TO ADOPT RESOLUTION #37 OF 2008, ADOPTING THE ANNUAL BUDGET AND APPROPRIATIONS MEASURE FOR THE FISCAL YEAR ENDING 30 JUNE 2009 AND THE TAX LEVY AND RATES.

Jon Bayless, City Administrator, explained the typographical error on the L-4029 submitted to the City Council.

The City Council debated the balanced budget in light of several funds using prior year fund balances.

MOTION TO ADOPT RESOLUTION #37 OF 2008, ADOPTING THE ANNUAL BUDGET AND APPROPRIATIONS MEASURE FOR THE FISCAL YEAR ENDING 30 JUNE 2009 AND THE TAX LEVY AND RATES, CARRIED UNANIMOUSLY.

- E. Resolution #38 of 2008 (recommended by the City Council Personnel Committee)** – To approve a short term extension of the Part Time Employment Agreement with Mark Sullivan.

COUNCIL MEMBER BONFIGLIO MOVED, COUNCIL MEMBER BURRIS SECONDED, TO ADOPT RESOLUTION #38 OF 2008, TO APPROVE A SHORT TERM EXTENSION OF THE PART TIME EMPLOYMENT AGREEMENT WITH MARK SULLIVAN.

Jon Bayless, City Administrator, explained the resolution extends the agreement for an additional twelve months.

MOTION TO ADOPT RESOLUTION #38 OF 2008, TO APPROVE A SHORT TERM EXTENSION OF THE PART TIME EMPLOYMENT AGREEMENT WITH MARK SULLIVAN, CARRIED UNANIMOUSLY.

- F. Resolution #39 of 2008 (recommended by the City Council Personnel Committee) – To approve a short term extension of the Part Time Employment Agreement with Susan Stachowiak.**

COUNCIL MEMBER BURRIS MOVED, COUNCIL MEMBER BONOFILGIO SECONDED, TO ADOPT RESOLUTION #39 OF 2008, TO APPROVE A SHORT TERM EXTENSION OF THE PART TIME EMPLOYMENT AGREEMENT WITH SUSAN STACHOWIAK.

Jon Bayless, City Administrator, explained the resolution extends the agreement for an additional twelve months.

MOTION TO ADOPT RESOLUTION #39 OF 2008, TO APPROVE A SHORT TERM EXTENSION OF THE PART TIME EMPLOYMENT AGREEMENT WITH SUSAN STACHOWIAK, CARRIED UNANIMOUSLY.

- G. Resolution #40 of 2008 (recommended by the City Council Personnel Committee) – To re-appoint the City Administrator and approve an extension of the Employment Agreement with Jon Bayless.**

COUNCIL MEMBER COLL MOVED, COUNCIL MEMBER BONOFILGIO SECONDED, TO ADOPT RESOLUTION #40 OF 2008, TO RE-APPOINT THE CITY ADMINISTRATOR AND APPROVE AN EXTENSION OF THE EMPLOYMENT AGREEMENT WITH JON BAYLESS.

Jon Bayless, City Administrator, explained the changes to the retirement benefits to reduce the City's expense and the increase to the vehicle allowance.

The City Council debated the payment method of the vehicle allowance.

MOTION TO ADOPT RESOLUTION #40 OF 2008, TO RE-APPOINT THE CITY ADMINISTRATOR AND APPROVE AN EXTENSION OF THE EMPLOYMENT AGREEMENT WITH JON BAYLESS, CARRIED UNANIMOUSLY.

- H. Resolution #41 of 2008 (recommended by the City Council Personnel Committee) – To approve an Administrative Services Agreement with ICMA Retirement Corporation for Plan #106595.**

COUNCIL MEMBER REED MOVED, COUNCIL MEMBER COLL SECONDED, TO ADOPT RESOLUTION #41 OF 2008, TO APPROVE AN ADMINISTRATIVE SERVICES AGREEMENT WITH ICMA RETIREMENT CORPORATION FOR PLAN #106595. MOTION CARRIED UNANIMOUSLY.

- I. Resolution #42 of 2008 (recommended by the Abrams Municipal Airport Advisory Commission) – To approve and authorize a bid award to Mowery's Home Service, LLC for the Terminal Roof Project at Abrams Municipal Airport.**

COUNCIL MEMBER COLL MOVED, COUNCIL MEMBER BONOFILGIO SECONDED, TO ADOPT RESOLUTION #42 OF 2008, TO APPROVE AND AUTHORIZE A BID AWARD TO MOWERY'S HOME SERVICE, LLC FOR THE TERMINAL ROOF PROJECT AT ABRAMS MUNICIPAL AIRPORT.

Jon Bayless, City Administrator / Airport Manager, explained the Abrams Municipal Airport Advisory Commission's recommendation to replace the existing flat roof with a gable roof and reported on the Commission's recommendation of Mowery's Home Service, LLC.

The City Council debated the installation of siding on the gable ends.

MOTION TO ADOPT RESOLUTION #42 OF 2008, TO APPROVE AND AUTHORIZE A BID AWARD TO MOWERY'S HOME SERVICE, LLC FOR THE TERMINAL ROOF PROJECT AT ABRAMS MUNICIPAL AIRPORT, CARRIED UNANIMOUSLY.

- J. Resolution #43 of 2008** – To approve and authorize a bid award to Moore Plumbing Heating & Cooling for the HVAC replacement at the Wastewater Treatment Plant.

COUNCIL MEMBER REED MOVED, COUNCIL MEMBER COLL SECONDED, TO ADOPT RESOLUTION #43 OF 2008, TO APPROVE AND AUTHORIZE A BID AWARD TO MOORE PLUMBING HEATING & COOLING FOR THE HVAC REPLACEMENT AT THE WASTEWATER TREATMENT PLANT.

Larry LaHaie, Public Service Director, explained the replacement of the existing, thirty-year-old equipment and recommended Moore Plumbing Heating & Cooling.

MOTION TO ADOPT RESOLUTION #43 OF 2008, TO APPROVE AND AUTHORIZE A BID AWARD TO MOORE PLUMBING HEATING & COOLING FOR THE HVAC REPLACEMENT AT THE WASTEWATER TREATMENT PLANT, CARRIED UNANIMOUSLY.

- K. Resolution #44 of 2008** – To adopt a Final Project Plan for Wastewater System Improvements and designate an Authorized Project Representative.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER BURRIS SECONDED, TO ADOPT RESOLUTION #44 OF 2008, TO ADOPT A FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS AND DESIGNATE AN AUTHORIZED PROJECT REPRESENTATIVE.

Jon Bayless, City Administrator, explained the Final Project Plan for Wastewater System Improvements is the program created from the evaluation study required by the Michigan Department of Environmental Quality and presented at tonight's public hearing.

The City Council debated the approval of the Final Project Plan for Wastewater System Improvements by Michigan Department of Environmental Quality.

MOTION TO ADOPT RESOLUTION #44 OF 2008, TO ADOPT A FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS AND DESIGNATE AN AUTHORIZED PROJECT REPRESENTATIVE, CARRIED UNANIMOUSLY.

- L. Motion (recommended by the City Council Personnel Committee)** – To waive the temporary hiring freeze for the purpose of hiring a Utilities Supervisor.

COUNCIL MEMBER MULDER MOVED, COUNCIL MEMBER BONOFIGLIO SECONDED, TO WAIVE THE TEMPORARY HIRING FREEZE FOR THE PURPOSE OF HIRING A UTILITIES SUPERVISOR.

Larry LaHaie, Public Service Director, explained the City Council Personnel Committee recommendation to fill the current Utilities Supervisor vacancy.

MOTION TO WAIVE THE TEMPORARY HIRING FREEZE FOR THE PURPOSE OF HIRING A UTILITIES SUPERVISOR, CARRIED UNANIMOUSLY.

**XI. AUDIENCE PARTICIPATION**

**XII. COMMUNICATIONS FROM THE MAYOR AND COUNCIL**

**XIII. CLOSED SESSION**

**XIV. ADJOURNMENT**

COUNCIL MEMBER COLL MOVED, COUNCIL MEMBER REED SECONDED, TO ADJOURN THE MONDAY, 09 JUNE 2008 REGULAR CITY COUNCIL MEETING, AT 9:10 P.M. MOTION CARRIED UNANIMOUSLY.

APPROVED 23 JUNE 2008.

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Gregory L. Newman, City Clerk

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Kalmin D. Smith, Mayor