

Kalmin D. Smith  
Mayor



Jon Bayless  
City Administrator

City of Grand Ledge  
200 E. Jefferson St.  
Grand Ledge MI 48837 (517) 627-2149

grand-ledge.com

# Parks and Park Facilities Rental Application

For Office Use Only	
Deposit Paid _____	
Fee Paid _____	Key _____
Total Paid _____	Initials _____

Name of Person Responsible \_\_\_\_\_

Organization (if any) \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Daytime Phone \_\_\_\_\_  
Evening Phone \_\_\_\_\_

**Rental Date and Time**

Date(s) of rental (attach separate sheet if necessary)  
\_\_\_\_\_

Time of rental  
(check one for half-day rental, both for full-day)

8:00 a.m. - 3:00 p.m.  
 3:00 p.m. - 10:00 p.m.

**Grand Ledge Scouts and Seniors are exempt from these fees when using the Scout Building. The Farmers Market, Relay for Life, Victorian Days, and Yankee Doodle Days are exempt from park facilities rental fees. All other non-profit organizations and events pay non-profit park facilities rental fees. The City may charge additional fees for other services not listed. All facility rentals require a refundable \$100.00 damage/clean up deposit.**

Facility	Resident	Non-Resident
<b>Island Park</b>		
All rentals requiring electricity pay a \$50.00 electricity charge.		
<input type="checkbox"/> Half Day .....	\$250.00 .....	\$650.00
<input type="checkbox"/> Full Day .....	\$450.00 .....	\$850.00
<input type="checkbox"/> Non-Profit Half Day .....	\$125.00 .....	\$325.00
<input type="checkbox"/> Non-Profit Full Day .....	\$225.00 .....	\$425.00
<input type="checkbox"/> Revenue Generating Non-Profit .....	\$150.00/event .....	\$250.00/event

**Facility**

**Resident**

**Non-Resident**

**Island Park Gazebo or Dock**

- Half Day ..... \$80.00 ..... \$150.00
- Full Day ..... \$120.00 ..... \$250.00
- Non-Profit Half Day ..... \$40.00 ..... \$75.00
- Non-Profit Full Day ..... \$60.00 ..... \$125.00

**Jaycee Park Pavilion**

- Half Day ..... \$50.00 ..... \$100.00
- Full Day ..... \$80.00 ..... \$150.00
- Non-Profit Half Day ..... \$25.00 ..... \$50.00
- Non-Profit Full Day ..... \$40.00 ..... \$75.00

**Maypole Park**

- Half Day ..... \$80.00 ..... \$150.00
- Full Day ..... \$150.00 ..... \$250.00
- Non-Profit Half Day ..... \$40.00 ..... \$75.00
- Non-Profit Full Day ..... \$75.00 ..... \$125.00

**Scout Building**

- Half Day ..... \$150.00 ..... \$250.00
- Full Day ..... \$250.00 ..... \$350.00
- Non-Profit Less than 4 Hours ..... \$25.00 ..... \$25.00
- Non-Profit 4 to 8 Hours ..... \$50.00 ..... \$50.00
- Non-Profit More than 8 Hours ..... \$75.00 ..... \$75.00

Approximate size of group \_\_\_\_\_

Activity / Reason for facility rental \_\_\_\_\_

I agree to follow all rules, regulations and laws concerning the use of City of Grand Ledge parks and park facilities; and I acknowledge that if I do not, I will forfeit said use and my deposit. I certify the statements made and the information provided in this application for use of City of Grand Ledge parks and park facilities are true, accurate and complete.

Signature \_\_\_\_\_

\_\_\_\_\_ Date

**Required Reviews**

Approve Request

Deny Request

Initials

- |                                                |                          |                          |       |
|------------------------------------------------|--------------------------|--------------------------|-------|
| <input checked="" type="checkbox"/> City Clerk | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> Chief of Police       | <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> Fire Chief            | <input type="checkbox"/> | <input type="checkbox"/> | _____ |