



CITY OF GRAND LEDGE

Established 1893

Ph: (517) 627-2149
 Fax:(517) 627-9796

200 E. Jefferson St.
 Grand Ledge, MI 48837

Parks and Park Facilities Rental Application

For Office Use	Deposit Paid _____	Key _____
Total \$ _____	Fee Paid _____	Initials _____

Name of Contact Person _____

Organization (if any) _____

Address _____

Daytime Phone _____

Evening Phone _____

Rental Date and Time

Date of rental (attach separate sheet listing all specific dates if recurring weekly, biweekly or monthly use) _____ Time of rental (check one for half-day rental or both for full-day rental)

8:00 a.m. - 3:00 p.m.
 3:00 p.m. - 10:00 p.m.

Non-profit organizations include but are not limited to Boy/Girl Scouts, Jaycees, Kiwanis Club, Lions Club, Religious Groups, Rotary Club, School Groups, Senior Citizens and Youth Sports Groups. Ledge Craft Lane, Ltd., Spotlight on the Spotlight Committee and any other non-Profit organizations raising funds for a City project are exempt from these fees. A City project is a project benefitting City-owned property or benefitting a program authorized by the City Council and included in the City budget.

All facility reservations, except recurring weekly and biweekly reservations, require a \$100.00 refundable deposit. Deposits are refunded two to three weeks after the date of rental.

Requested Park Facility	Resident	Non-Resident
<input type="checkbox"/> Island Park		
<input type="checkbox"/> Half Day	\$200.00	\$600.00
<input type="checkbox"/> Full Day	\$300.00	\$800.00
<input type="checkbox"/> Multiple Day	negotiated	negotiated
<input type="checkbox"/> Non-Profit	negotiated	negotiated
 <input type="checkbox"/> Island Park Gazebo		
<input type="checkbox"/> Half Day	\$50.00	\$100.00
<input type="checkbox"/> Full Day	\$100.00	\$200.00

<input type="checkbox"/> Jaycee Park Pavilion	\$30.00	\$45.00
<input type="checkbox"/> Half Day	\$45.00	\$70.00
<input type="checkbox"/> Full Day		
 <input type="checkbox"/> Maypole Park	\$50.00	\$100.00
<input type="checkbox"/> Half Day	\$100.00	\$200.00
<input type="checkbox"/> Full Day		
<input type="checkbox"/> Scout Building		
<input type="checkbox"/> Half Day	\$100.00	\$150.00
<input type="checkbox"/> Full Day	\$150.00	\$200.00
Non-Profit		
<input type="checkbox"/> Week Day	none	none
<input type="checkbox"/> Week-end Half Day	\$15.00	\$15.00
<input type="checkbox"/> Week-end Full Day	\$25.00	\$25.00

Approximate size of group _____

Activity / Reason for facility rental _____

I agree to follow all rules, regulations and laws concerning the use of City of Grand Ledge parks and park facilities; and I acknowledge that if I do not, I will forfeit said use and my deposit. I certify the statements made and the information provided in this application for use of City of Grand Ledge parks and park facilities are true, accurate and complete.

Signature Date

Required Reviews

	Approve Request	Deny Request	Initials
<input checked="" type="checkbox"/> City Clerk	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Chief of Police	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/> Fire Chief	<input type="checkbox"/>	<input type="checkbox"/>	_____